Leon County Public Schools
Classification Specification

Salary Grade 32

Summary Information:

Classification Title: Assistant Boiler Mechanic **Date Prepared:** 02/2008, 02/2007, 04/2003

FLSA Status: Non-Exempt

Typical Decisions and Recommendations Provided to Others:

Most decisions are referred to higher authority for approval. Incumbent carries out assigned plans and programs.

Activity Identification

Activity Name

422	Building Operations - HVAC	Maintain air conditioning and heating units within one or more facilities. Perform preventative maintenance on equipment and building components within area of expertise district wide.
420	Building Operations - Plumbing	Maintain pipes and/or fixtures for the distribution and use of water for one or more facilities. Perform preventative maintenance on equipment and building components within area of expertise district wide.
415	Minor Building Maintenance	Check boilers and other equipment. Fix lights, electrical devices, glass, etc. Minor construction. Assist central maintenance with large repairs.
425	Building Operations - Emergency or Other	Operations not covered by bid and/or not covered by other activity definitions. Perform preventative maintenance on equipment and building components within area of expertise district wide.
407	Safety Inspections	Inspect facilities, vehicles and entire property for safety problems.
416A	General Facilities Inspections	Inspect facilities for cleanliness, disrepair, and general housekeeping.
429	Equipment Repair and Maintenance	Activities associated with administering and performing repair and maintenance on machines and other equipment.
410 A	Disaster/Emergency Services	On call to report to any District school or facility to provide any emergency required services.
999	Assigned Duties	Perform other duties as assigned.

General Classification Specification Factors:

Education: High School diploma or equivalent with no related experience required.

Supervisory Responsibility: None

Type of Supervision: N/A

Effective Date: 02/2008, 02/2007 07/2003